

**GOLDSMITHS CCA RESIDENTS**

**APPLICATION  
AND GUIDANCE SHEET**

# CONTENTS

## Information To Consider When Planning Your Project

About Residents	3
About the Space	5
Using the Space	7
Funding	9
Additional Support	10
<b>Information To Help With Applying</b>	
Application Questions	11
Application Question Guidance	12
Application Process and timeline	15

# ABOUT RESIDENTS

## Overview

*Residents* is a new Goldsmiths CCA programme that began in Autumn 2021. Goldsmiths CCA's 2024-2025 Residency will see up to 9 community and student groups take up residence in the John Garcia Family Foundation Gallery over the course of 9 months. Each will use the space on a regular schedule (either weekly, fortnightly, or monthly) to host their activities, as an additional resource for their core work.

*Residents* aims to proactively increase community links and voices within the CCA, share our resources, encourage conversation, and examine potentials for collaboration and partnership. The project grew from the conversations instigated by the Black Lives Matter protests, and reflection on how the gallery runs.

In preparation for *Residents*, the John Garcia Family Foundation Gallery at the CCA has been redesigned as a multifunctional learning and engagement space to support different needs. The re-formulation of the space has been led by the Design Collective APV (Access Power Visibility), and co-designed with our first Resident groups in 2021.

## Background and Aims

At Goldsmiths CCA learning with and from our constituent audiences is a key part of how we want to grow and develop as an organisation. We are a relatively new space (having only opened in September 2018) and are committed to reforms and new initiatives which embed anti-racist approaches and practices. Through *Residents* we want to create conditions for different communities who make up the local ecosystem (with a focus on those under-represented at the CCA and other cultural spaces), to benefit from and share in our resources.

Our ambition through *Residents* is to develop as a site for collaboration which feels open and relevant to different local communities, and where artistic, academic and experiential forms of expertise can intersect.

Through Residents we aim to:

- Open up the university's resources to local artists and community groups/practices
- Demonstrate the relevance of art to everyday life
- Understand what cultural forms and modes of practice feel most relevant and pressing to the daily experiences of people in our locality, and learn from these as an organisation
- Support, amplify and extend work in our locality to change outcomes for marginalised and under-represented communities
- Enable many more people to access and benefit from art, culture and creative learning
- Encourage the exchange of ideas between invited groups with possible unexpected outcomes beyond the scope of the gallery itself.

# ABOUT THE SPACE



## **Location**

The John Garcia Family Foundation Gallery has been allocated as the Residents Space. It is located on the ground floor of the CCA. It is the first gallery as you enter the building, lined on one side with large windows, letting in natural light. The space is in close proximity to both the gallery entrance, front desk and the Café. Five toilets are located on the floor below, accessible via stairs and a lift.

## **Space set up**

Equipment such as a projector and speakers are be available for Residents to use. We also have flexible furniture to enable different room set ups. The space uses a combination of batten fitted lights, and adjustable colour LED light fixtures. The re-design process of this gallery space has ensured that it is possible to black out from the space, and create a secluded environment if privacy is needed.

## **Accessibility of the Space**

The John Garcia Family Foundation Gallery can be accessed through the CCA main entrance main entrance, which is wheelchair accessible.

We are keen to support those with any special requirements regarding their attendance to the gallery. If you would like to request assistance, or discuss access, please call or email the office.

A floorplan of the gallery is available [here](#) to view.

# USING THE SPACE

## Using the space

As a CCA Resident you will be able to work in the space on a pre-agreed day/time each week (or month). You are able to book a time slot between the hours of 12-5:30 PM, where the space will be yours to use for activities. Setting up the space will be your responsibility and we would ask that you return the space to a neutral starting position afterwards, ready for other Residents to use.

Once in residence, we'll need to be in conversation/kept informed about what you are doing, as all activities will need to be compliant with Goldsmiths CCA health and safety regulations.

Due to the It is able to host activities ranging from talks, to events, performances, screenings, reading groups and educational visits.

The space is currently suitable for the following activities:

- Meeting/convening spaces
- Creative Workshops
- Film Screenings
- Talks
- Lectures
- Performances (Please note: Carpet floor has concrete underlay)
- Yoga/meditation classes
- Educational workshops
- Textiles based sessions

This is not an exhaustive list and we encourage you to be as imaginative as possible.

The space is currently not suitable for the following activities:

- Creative Workshops using wet materials (e.g. paint). If you have a workshop that requires this, where possible, we will try to find space solutions.
- Nightlife (e.g. clubbing)
- Rigorous dance

- Sports activities
- Supper clubs
- Exhibitions
- Any activity that would require a prolonged presence of objects/permanent alteration of the space.
- Commercial activities – The CCA cannot permit the business sales/ the running of businesses on premises
- Durational performance spanning longer than 5 hrs 30 mins

The CCA has a no tolerance policy towards prejudice, discrimination, bullying, and harassment across all programmes. We would like to ensure that we collaboratively agree on further programming principles, to identify shared values for the programme, and hear any concerns.



# FUNDING

## Funding

In addition to use of the space, all Residents will receive a budget of £1,500 to support the production of their activities.

The Funding can be used to:

- provide a fee for any collaborators, guest artists, speakers, facilitators etc.
- Purchase creative materials
- Purchase biomaterials (plants, soil, seeds)
- Pay for train travel
- Purchase educational equipment (e.g. books)
- Purchase refreshments
- Commission works from artists, writers, and performers

The funding cannot be used to:

- Pay for accommodation
- Pay for a studio space/rent out a space external to Goldsmiths University.
- Pay for personal items/ items unrelated to collective activities (e.g. personal jewellery, clothing, or shopping)

# ADDITIONAL SUPPORT

## CCA Support

In addition to using the space we will provide you with production support, as well as being able to offer some further support (i.e. Gallery Assistant facilitation, mentoring), depending on your particular needs. The level of additional support will depend on the outcome of several funding applications and we will discuss these different scenarios with you in order to be realistic about what's achievable.

The CCA Residents project lead is our Engagement Producer, Adrianna Whittingham, who will be your contact for any programme enquiries. On a day to day basis you are able to speak to our a Duty Manager/Gallery Assistant in case you have any general queries or questions.

## Publicity, Documentation and Evaluation

Alongside the section on our website for current Residents which you'll be able to use for the duration of your Residency, all Residents are able to send in details for their events to be published on our social media. We are also able to photograph your events, workshops, and projects for you.

Before the project commences we will have a further discussion with you about how communications and marketing will work for activities you hold in the space and how your time at the CCA will be documented, but it would be good to discuss other approaches and methods as well.

We will also need to evaluate the developing project and will discuss and agree how this will work with you prior to the project commencing.

# APPLICATION QUESTIONS

We are looking to select up to 4 community groups to join our Residents programme.

To be eligible, you must be:

- Living or working within the borough of Lewisham
- A current student at Goldsmiths, University of London
- A Goldsmiths alumni. You need to have graduated within the last 2 years (Jul 2022).

To apply, please email a collective CV, individual Artist CVs, and statement of interest, to [goldsmithscca@gold.ac.uk](mailto:goldsmithscca@gold.ac.uk) answering the following questions:

1. What is the name and membership of your group?
2. How would you describe your purpose and core activities?
3. How would you want to use a regular space at CCA and what would you propose doing? Please include a rough plan of 1-3 sessions.
4. How would being a Resident extend or add value to your core activity as a group?
5. How often would you want to use the space, and at what times during the week?
6. What spatial conditions would you need in order to do your work (room set up and equipment)?
7. Would you need any additional funds or support to realise your proposal? We have up to £1500 per group available. Please include a budget plan.

Applications can be made via text or by video. Please ensure that written applications are no longer than 700 words (collective CV and individual artist CVs not included in the word count) and video applications are no longer than 5 minutes.

We are interested in hearing from groups and communities of practice from across Lewisham and Goldsmiths – all disciplines welcome. In applying please consider how regular use of a space at the CCA, and a relationship with us as an art gallery, can support your own needs and aims as a group.

The deadline for applications is midnight on Sunday 13<sup>th</sup> October. Successful groups will be notified in late October.

# APPLICATION QUESTION GUIDANCE

## Question 1

**What is the name and membership of your group?**

For this question, please state the name of your group and provide a short bio (around 100 words each) for group members. Please also state your connection to Lewisham/Goldsmiths, and don't forget to submit your Artist CVs – which, alongside exhibitions, should also include any work that you've done with schools, and any community based projects.

If your collective is at the beginning of formation, please do not worry about not having much on your Collective CV. We are keen to support newly established collectives as well as those that have been active for longer periods of time.

## Question 2

**How would you describe your purpose and core activities?**

This section is a good place to give us an idea of what your collective is about, why you started the collective, what your main focus points/concerns and activities are as a collective, etc. If you have one, tell us about a recent initiative or gathering that your collective organised together. What were the successes?

## Question 3

**How would you want to use a regular space at CCA and what would you propose doing? Please include a rough plan of 1-3 sessions.**

Here, it is really important for us to understand what you're setting out to do over the course of your Residency.

We encourage you to be as straightforward and easy to understand as possible throughout your application.

It's useful to consider the format that comes most naturally to you for this section. Do you want to write this out in paragraphs? Would you prefer to set out what you plan to do within the first 3 months of your Residency? Would you prefer to use a grid/table format, containing a short description of what you intend to do, materials needed, potential artists you'd like to work with, and which group members will be involved in planning and delivering.

You may wish to have some sessions allocated to planning, and some allocated to carrying out your projects.

If there are any organisations, charities, local spaces, public resources, research materials, or artists/creators that you'd like to work with, it's also useful to name them in this section.

#### **Question 4**

**How would being a Resident extend or add value to your core activity as a group?**

Reflect on where you feel your group is currently at/ what your group has previously done. Let us know why you have applied for this residency, and what you believe this Residency can help your group with.

#### **Question 5**

**How often would you want to use the space, and at what times during the week?**

This question is intended to give us an idea of what the schedule may look like, though it is not fixed, and we are able to have an official conversation later on to find a schedule that works for all.

Think about whether you would like to use the space on a weekly basis, on a monthly basis, on a fortnightly basis, etc. Please also state what day of the week and times would be ideal, and if any days / times would also work outside of your preferred slot.

It's important to be realistic and consider what you feel you can do as a group, as well as external life obligations, such as work, study, child care, and capacity.

#### **Question 6**

**What spatial conditions would you need in order to do your work (room set up and equipment)? (100 words max).**

It would be good to refer back to 'About the Space' and 'Using the Space' to answer this question. Please remember that these are guidelines, and in many cases, we are able to find work arounds.

### Question 7

Would you need any additional funds or support to realise your proposal? We have up to £1500 per group available.

In this section, it would be useful to draw up an estimated budget plan. How do you plan to divide the budget over the course of your residency?

As an example, you could allocate funding to different categories (e.g. various materials, any collaborators/ guest speakers, refreshments), or you could divide the funding month by month.

It is also advisable to speak about any additional support that you may need. Reflect once again on where your collective are, and what you'd like to do in the space. Do you feel it would be useful to have regular meetings with the Engagement Producer, and how regular would these be? Would you need support promoting your events? What kind of tech support might you need? Is there anything that we haven't listed that you feel you may benefit from?

# APPLICATION PROCESS AND TIMELINE

Here is the current timeline for the application process:

17 SEPT	Applications are open
13 OCT	Applications close
14 OCT - 21 OCT	CCA Reviewing Applications
21 OCT	Successful Applicants Notified
1 NOV	Beginning of Residency

This time line may be altered based on number of applications received. We aim to email all applicants about our decision, and will try to provide feedback, however due to capacity, this may not be possible for all.

We look forward to reading your submission, and thank you for your application.